



**PLYMOUTH PUBLIC LIBRARY BOARD OF TRUSTEES  
MEETING MINUTES  
July 11, 2022**

Meeting was called to order by President J. Van Norwick at 6:30 pm. Present were: J. Van Norwick, K. Murray, L. Tolman, S. Gloede, S. Britt, and A. Odekirk. Absent were: B. McKnight and P. Norlander. Also present: Library Director L. Jochman.

There was no public comment or correspondence.

Motion by L. Tolman, second by S. Gloede to approve the minutes of the June 6, 2022 meeting. Motion to approve the minutes passed.

Motion by S. Britt, second by A. Odekirk to approve the financial report for June 2022. Motion passed.

Director L. Jochman reviewed some highlighted items on her monthly report. This included updates on Mill Street Festival, strategic planning, the new City Administrator's start date, and the 2023 budget.

#### Old Business

Director L. Jochman updated the board on the flag pole.

Director L. Jochman updated the board on the landscaping. K. Murray joined the meeting late during the discussion of the library landscaping.

Director L. Jochman updated the board on term limits in the by-laws. Term limits are governed by Wisconsin State Statutes and are governed by the appointing authority.

#### New Business

Director L. Jochman presented multiple designs from Marshall Sign and Sign Me Up for a digital sign. The board discussed elements they liked and the goal of the sign. Director L. Jochman will bring the feedback back to the companies to bring final designs at next month's meeting.

Director L. Jochman updated the board on the budget for 2023. The board discussed priorities and challenges with inflation and other costs that will increase in 2023.

The board discussed transitioning the library's lawn to a clover lawn now that some members of the board have visited a lawn to gain first-hand knowledge. Motion by A. Odekirk to move forward with transitioning to a clover lawn, second by L. Tolman. Motion passed.

Director L. Jochman presented a recommendation to follow consumer debt practices in cleaning up patron accounts that are older than 6 years. Motion by S. Britt to clear debt that is six years or older, second by A. Odekirk. Motion passed.

President J. Van Norwick announced that she would like to see more information about staff on the library website. Director L. Jochman explained some safety concerns to keep staff information private on the web. K. Murray and S. Gloede shared similar concerns that teachers at the schools have when it comes to online pictures and information.

Motion by S. Britt, second by S. Gloede to adjourn. Motion passed.  
Meeting was adjourned at 7:37 pm.

Submitted by, Leslie Jochman  
Library Board Secretary