



**PLYMOUTH PUBLIC LIBRARY BOARD OF TRUSTEES
MEETING MINUTES
August 1, 2022**

Meeting was called to order by President J. Van Norwick at 6:31 pm. Present were: J. Van Norwick, K. Murray, L. Tolman, S. Britt, and B. McKnight. Absent were: P. Norlander, A. Odekirk, and S. Gloede. Also present: Library Director L. Jochman.

There was no public comment or correspondence.

Motion by K. Murray, second by S. Britt to approve the minutes of the July 11, 2022 meeting. B. McKnight pointed out a mistake at the end of the minutes. Motion by K. Murray to approve the minutes as amended, second by S. Britt. Motion to approve the minutes passed.

Motion by S. Britt, second by L. Tolman to approve the financial report for July 2022. Motion passed.

Director L. Jochman reviewed some highlighted items on her monthly report. This included updates on the City budget process, updates on strategic planning, information on library collection complaints and national trends, COVID, and kids misbehaving behind the library.

Old Business

Director L. Jochman updated the board on the lighting project which is set to be completed by the end of August. K. Murray suggested we try to keep the first floor open during the project to allow patrons to pick up materials.

K. Murray updated the board on a meeting with garden club members. K. Murray is reaching out to the horticulture program at the schools to inquire about using the library landscaping as a student project for the second semester. The board discussed clearing out the beds this fall. Director L. Jochman will solicit a quote to clean up the beds.

Director L. Jochman updated the board on the clover lawn. She will coordinate a meeting with the Plymouth Environmental Action Team to plan for starting the clover lawn process in Spring 2023.

Director L. Jochman updated the board on the budget process in the Director's report and did not have anything to add.

Director L. Jochman explained the new designs based off of the feedback from the previous meeting and the quotes submitted. The board went outside to the current outdoor sign location and measured out the designs. The board decided they liked the look of the signs that were submitted but would like a screen size closer to 3 feet high and 5 feet wide. Director L. Jochman will submit the feedback to the companies and come back the following month with quotes.

Motion by B. McKnight, second by K. Murray to adjourn. Motion passed. Meeting was adjourned at 7:48 pm.

Submitted by, Leslie Jochman
Library Board Secretary