



PLYMOUTH PUBLIC LIBRARY BOARD OF TRUSTEES  
MEETING MINUTES  
October 3, 2022

Meeting was called to order by President J. Van Norwick at 6:34 pm. Present were: J. Van Norwick, K. Murray, B. McKnight, P. Norlander, and S. Gloede. Absent were: L. Tolman, A. Odekirk, and S. Britt. Also present: Library Director L. Jochman and City Administrator T. Blakeslee.

City Administrator T. Blakeslee introduced himself to the Library Board of Trustees. The board welcomed him to the City. T. Blakeslee left the meeting after his introduction.

Motion by P. Norlander, second by S. Gloede to approve the minutes of the September 12, 2022 meeting. Motion passed unanimously.

Motion by S. Gloede, second by P. Norlander to approve the financial report for September 2022. Motion passed unanimously.

Director L. Jochman reviewed some highlighted items on her monthly report. This included strategic planning updates, updates on the Adult Services Librarian hiring process, staffing challenges, and a recent roof leak.

#### Old Business

Director L. Jochman presented the final proposed budget for 2023. Motion by K. Murray, second by B. McKnight to approve the 2023 budget to be forwarded to the City Common Council. Motion passed unanimously.

Director L. Jochman presented the final designs and quotes for the digital sign. The trustees discussed the two designs, the screen size, and the element of the hub on top of the sign. Motion by K. Murray to accept the proposal from Marshall's sign and to request the Library Foundation fund the digital sign, second by S. Gloede. Motion passed unanimously.

The Library Board discussed the Mission Statement options presented at the previous meeting. The board discussed the language of the mission statement and a tagline for marketing materials. Different synonyms for the word hub were brainstormed. Motion by B. McKnight to use “The Plymouth Public Library supports community empowerment as a hub of learning, literacy, and innovation.” And the tagline: “Plymouth Public Library: Your Community Hub”, second by P. Norlander. Motion passed unanimously.

#### Announcements

The board discussed providing a job board for local job postings. Other programming opportunities were discussed. S. Gloede brought up an author service the Sheboygan School District is exploring to bring in virtual author talks. J. Van Norwick brought up a group that puts together plays meant to involve the community.

Motion by K. Murray, second by B. McKnight to adjourn. Motion passed. Meeting was adjourned at 7:32 pm.

Submitted by, Leslie Jochman  
Library Board Secretary