



PLYMOUTH PUBLIC LIBRARY BOARD OF TRUSTEES  
MEETING MINUTES  
December 5, 2022

Meeting was called to order by President J. Van Norwick at 6:35 pm. Present were: J. Van Norwick, S. Britt, K. Murray, P. Norlander and S. Gloede. Absent were: L. Tolman, A. Odekirk, and B. McKnight. Also present: Library Director L. Jochman and Adult Services Librarian, Alaina Craine.

Adult Services Librarian, Alaina Craine, introduced herself to the board.

Motion by S. Britt, second by P. Norlander to approve the minutes of the November 7, 2022 meeting. Motion passed unanimously.

Motion by S. Britt, second by K. Murray to approve the financial report for November 2022. Motion passed unanimously.

Director L. Jochman reviewed some highlighted items on her monthly report. She updated the board that L. Tolman resigned from the Library Board and requested that members share their thoughts on who in the community might be willing to fill the vacancy keeping in mind the diversity of the board's composition. Director L. Jochman also updated the board on the priorities for end of year spending on Adult Graphic Novels, Kid's STEAM kits, a new Lucky Day Shelf, and program supplies. She also reported on the staff's training day.

#### Old Business

Director L. Jochman updated the board that the 2023 Budget was passed by the Common Council with no changes.

#### New Business

Director L. Jochman presented the proposed Closed/Holiday dates for 2023. Motion by S. Gloede to approve the dates, second by P. Norlander. Motion passed unanimously.

Director L. Jochman presented a few changes to the Collection Development policy to make the process for challenged materials more clear. Motion by S. Britt to approve the revised policy, second by K. Murray. Motion passed unanimously.

Director L. Jochman presented action items proposed for 2023 by the library staff to meet the goals of the library's strategic plan. Director L. Jochman is slightly concerned that the proposed ideas are a bit too ambitious. The board will discuss them further at the January meeting.

#### Announcements

There were no announcements.

Motion by S. Gloede, second by P. Norlander to adjourn. Motion passed. Meeting was adjourned at 7:24 pm.

Submitted by, Leslie Jochman  
Library Board Secretary