



PLYMOUTH PUBLIC LIBRARY BOARD OF TRUSTEES  
MEETING MINUTES  
January 9, 2023

Meeting was called to order by President J. Van Norwick at 6:35 pm.  
Present were: J. Van Norwick, S. Britt, K. Murray, P. Norlander and A. Odekirk. Absent were: B. McKnight and S. Gloede. Also present: Library Director L. Jochman and Matt Kaczkowski.

Matt Kaczkowski, nominated to replace L. Tolman, introduced himself to the Library Board.

Motion by K. Murray, second by P. Norlander to approve the minutes of the December 5, 2022 meeting. Motion passed unanimously.

Motion by P. Norlander second by A. Odekirk to approve the financial report for December 2022. Motion passed unanimously.

Director L. Jochman reviewed some highlighted items on her monthly report. This included end of year finances, the timing for a potential space needs study, problems with the elevator, and the wallpaper in the meeting room.

#### Old Business

The Library Board discussed the strategic plan activities for 2023 which were presented at the last meeting. Director L. Jochman will update the board on progress quarterly.

#### New Business

Director L. Jochman started a discussion on possible murals in the Children's area on some of the columns. The board discussed the potential project and the process for working with the artist. Director L. Jochman will

work with the artist to bring back a design to the board at next month's meeting.

Director L. Jochman presented the timeline for the annual report to the Department of Instruction. She shared last year's report to remind the board what information is collected. The report should be ready for the regularly scheduled meeting in February but in case of any technical issues, a special meeting may need to take place the following Monday, February 13.

Director L. Jochman reminded the board members of their term end dates to verify that those with expiring terms in 2023 are interested in being renewed. She will forward the recommendations to the appropriate governing authorities before the term ending in April.

#### Announcements

J. Van Norwick shared that she attended the City's Open House for the Plymouth Downtown Design Strategy. Because the library is located in the downtown district any proposed guidelines would affect future outdoor renovations.

Motion by S. Britt, second by K. Murray to adjourn. Motion passed.  
Meeting was adjourned at 7:32 pm.

Submitted by, Leslie Jochman  
Library Board Secretary