



## PLYMOUTH PUBLIC LIBRARY BOARD OF TRUSTEES MEETING MINUTES May 1, 2023

Meeting was called to order by J. Van Norwick at 6:32 pm. Present were: S. Britt, K. Murray, P. Norlander, M. Kaczkowski, B. McKnight, J. Van Norwick, S. Gloede, and A. Matzdorf. Absent were: None. Also present: Library Director L. Jochman.

A. Matzdorf introduced herself to the Library Board.

Motion by K. Murray, second by S. Britt to approve the minutes of the April 3, 2023 meeting. Motion passed unanimously.

Motion by P. Norlander, second by K. Murray to approve the financial report for April 2023. Motion passed unanimously.

Director L. Jochman reviewed some highlighted items on her monthly report. This included a report on the book sale, and an update on the Clover Lawn project.

### New Business

Director L. Jochman called for nominations for officer positions. K. Murray nominated J. Van Norwick for President and B. McKnight as Vice President. Motion by S. Britt to approve the nominations, second by M. Kaczkowski. Motion passed unanimously.

Director L. Jochman presented the policy that patrons will need to sign before checking out an Experience Pass. She also asked the board to consider a late fee for the late return of the pass to incentivize quick return on the pass so other families can use them. The board discussed the fee. Motion by S. Gloede to approve the policy as written, second by S. Britt. Motion passed unanimously.

Director L. Jochman presented a Program and Display policy as a formal outline for staff. The board had no questions or discussion. Motion by S. Britt to approve the policy, second by P. Norlander. Motion passed unanimously.

#### Announcements

There were no announcements.

Motion by S. Britt, second by K. Murray to adjourn. Motion passed.  
Meeting was adjourned at 7:09 pm.

Submitted by, Leslie Jochman  
Library Board Secretary