



PLYMOUTH PUBLIC LIBRARY BOARD OF TRUSTEES
MEETING MINUTES
June 5, 2023

Meeting was called to order by J. Van Norwick at 6:31 pm. Present were: S. Britt, K. Murray, M. Kaczkowski, B. McKnight, J. Van Norwick, and A. Matzdorf. Absent were: P. Norlander and S. Gloede. Also present: Library Director L. Jochman and Library Foundation Members: J. Hughes, J. Paulsen, R. Nicolaus, M. Rosche, D. Ziegler, C. Kapur, and L. Siegert.

Motion by K. Murray, second by B. McKnight to approve the minutes of the May 1, 2023 meeting. Motion passed unanimously.

Motion by S. Britt, second by M. Kaczkowski to approve the financial report for May 2023. Motion passed unanimously.

Director L. Jochman reviewed some highlighted items on her monthly report. This included patron feedback and a grant with the Plymouth Rotary Club.

New Business

A representative, Gregg Baum, from FEH Design gave a presentation about space planning and space needs studies. This included typical timelines for studies and building projects and what information a space needs study provides for libraries. Board members and Foundation members asked questions about the process.

As part of the clover lawn project, JoAnne Friedman offered to donate a clover lawn sign. Motion by S. Britt to accept the donation of the sign, second by K. Murray. Motion passed unanimously.

Motion by S. Britt to enter closed session for evaluation of the Library Director, second by B. McKnight. Motion passed unanimously.

Motion by K. Murray, second by A. Matzdorf to enter open session. Motion passed unanimously.

Motion by A. Matzdorf to adopt the recommendation from the ad hoc Personnel Committee in regard to Library Director compensation, second by M. Kaczkowski. Motion passed unanimously.

Announcements

Reminder that the July Library Board meeting was moved to July 17 due to the Fourth of July Holiday.

Motion by S. Britt, second by M. Kaczkowski to adjourn. Motion passed. Meeting was adjourned at 7:53 pm.

Submitted by, Leslie Jochman
Library Board Secretary