



PLYMOUTH PUBLIC LIBRARY BOARD OF TRUSTEES
MEETING MINUTES
July 17, 2023

Meeting was called to order by J. Van Norwick at 6:29 pm. Present were: S. Britt, K. Murray, M. Kaczkowski, J. Van Norwick, and S. Gloede. Absent were: A. Matzdorf, P. Norlander and B. McKnight. Also present: Library Director L. Jochman and Alderperson Mike Penkwitz.

There was no public comment or correspondence.

Motion by K. S. Britt, second by K. Murray to approve the minutes of the June 5, 2023 meeting. Motion passed unanimously.

Motion by S. Gloede, second by S. Britt to approve the financial report for June 2023. Motion passed unanimously.

Director L. Jochman reviewed some highlighted items on her monthly report. This included an update on the mural, an update on building maintenance, and a reminder about Library Trustee Training week.

New Business

Director L. Jochman updated the board on the City's budget process for 2024. She presented the proposed 2024 Operating and Maintenance Budget and asked the board for questions and feedback.

The board discussed the landscape plan as created by a local high school student. S. Britt, S. Gloede, J. Van Norwick, and K. Murray volunteered to coordinate the collection of plants.

Director L. Jochman presented a plan to purchase new STEAM kits and a display rack from funds donated by the Kapur Family. Motion by S. Britt to purchase the items as presented, second by M. Kaczkowski. Motion passed unanimously.

Motion by K. Murray, second by S. Britt to enter closed session to discuss staff salaries for 2024. Motion passed unanimously.

Motion by K. Murray, second by S. Gloede to enter open session. Motion passed unanimously.

Motion by S. Gloede to adopt the recommendation for staff salaries in 2024, second by S. Britt. Motion passed unanimously.

Announcements

There were no announcements.

Motion by S. Britt, second by S, Gloede to adjourn. Motion passed.
Meeting was adjourned at 7:41 pm.

Submitted by, Leslie Jochman
Library Board Secretary