



PLYMOUTH PUBLIC LIBRARY BOARD OF TRUSTEES
MEETING MINUTES
May 5, 2025

Meeting was called to order by B. McKnight at 6:30 pm. Present were: S. Britt, B. McKnight, M. Kaczowski, M. Hummitzsch, S. Gloede and K. Kraemer. Absent were: K. Murray and A. Matzdorf. Also present: Library Director L. Jochman

There was no public comment or correspondence.

The board introduced themselves to new member, K. Kraemer.

Motion by M. Hummitzsch, second by S. Britt to approve the minutes with revisions of the April 7, 2025 meeting. Motion passed unanimously.

Motion by S. Gloede, second by M. Hummitzsch to approve the financial report for April 2025 Expenses.

Director L. Jochman reviewed some highlighted items on the Director's monthly report. This included an update on IMLS funding, delivery of furniture, the outdoor lockers, summer reading, and system text and voice notifications.

Unfinished Business

Director L. Jochman updated the board on the second meeting of the ad hoc committee. The committee has directed staff to put together an RFP to address some short- and medium-term facilities repairs and improvements while being mindful of long-term plans.

New Business

Elections of officers: Stacy nominates K. Murray for president, second by S. Britt. Motion passed unanimously. Barb nominates M. Hummitzsch for Vice President, second by S. Britt. Motion passed unanimously.

Director L. Jochman presented a breakdown of patrons who use Hoopla and their municipalities alongside a chart of non-librarians' reimbursement for services. The board discussed the budget and the unsustainable nature of digital services.

Motion by S. Gloede to set a monthly budget for Hoopla services and to block municipalities who have a library and therefore do not reimburse our library for services along with non-Wisconsin residents, second by S. Britt. Motion passed unanimously.

Director L. Jochman asked for volunteers for the yearly personnel committee. K. Murray, M. Hummitzsch, and S. Gloede were nominated. Motion by S. Britt to form the committee with those members, second by M. Hummitzsch. Motion passed unanimously.

Announcements

The board discussed the front flower bed. S. Britt and S. Gloede will continue to keep an eye on it and add plants if needed.

Motion by S. Gloede, second by M. Kaczkowski to adjourn. Motion passed. Meeting was adjourned at 7:05 pm.

Submitted by, Leslie Jochman
Library Board Secretary