



PLYMOUTH PUBLIC LIBRARY BOARD OF TRUSTEES
MEETING MINUTES
June 2, 2025

Meeting was called to order by K. Murray at 6:30 pm. Present were: K. Murray, B. McKnight, M. Kaczkowski, M. Hummitzsch, S. Gloede and K. Kraemer. Absent were: S. Britt and A. Matzdorf. Also present: Library Director L. Jochman

There was no public comment or correspondence.

Motion by B. McKnight, second by K. Kraemer to approve the minutes of the May 5, 2025 meeting. Motion passed unanimously.

Motion by M. Hummitzsch, second by M. Kaczkowski to approve the financial report for May 2025 Expenses.

Director L. Jochman reviewed some highlighted items on the Director's monthly report. This included an update on summer reading, Hoopla, the Foundation, and an incident with an Experience Pass.

Unfinished Business

Director L. Jochman updated the board about the draft request for proposal for interior plans and potential funding structures.

New Business

Director L. Jochman explained the end of summer staff picnic and requested the main meal be paid for out of the unrestricted donation fund. Motion by S. Gloede to pay for the main meal out of the unrestricted donation fund, second by M. Hummitzsch. Motion passed unanimously.

Director L. Jochman updated the board on the new Network Maintenance Memorandum of Understanding with the Monarch System. Member Libraries pay yearly into a fund to update equipment after 5-6 years.

Announcements

None.

Motion by B. McKnight, second by S. Gloede to adjourn. Motion passed.
Meeting was adjourned at 6:56 pm.

Submitted by, Leslie Jochman
Library Board Secretary