



PLYMOUTH PUBLIC LIBRARY BOARD OF TRUSTEES  
MEETING MINUTES  
July 7, 2025

Meeting was called to order by K. Murray at 6:30 pm. Present were: K. Murray, B. McKnight, M. Kaczowski, M. Hummitzsch, S. Britt, A. Matzdorf and K. Kraemer. Absent were: S. Gloede. Also present: Library Director L. Jochman

There was no public comment or correspondence.

Motion by M. Hummitzsch, second by K. Kraemer to approve the minutes of the June 2, 2025 meeting. Motion passed unanimously.

Motion by S. Britt, second by B. McKnight to approve the financial report for June 2025 Expenses. Motion passed unanimously.

Director L. Jochman reviewed some highlighted items on the Director's monthly report. This included an update on summer reading, the interior renovation request for proposals, and summer volunteer projects.

#### Unfinished Business

Director L. Jochman updated the board about the next meeting of the Ad Hoc Library Repair, Renovation, and Expansion Committee which is Thursday, July 17.

#### New Business

Director L. Jochman updated the library board on the budget process for 2026. This includes capital improvement requests that were recommended by the Ad Hoc Library Repair, Renovation, and Expansion Committee. The City will host meetings in August and September to finalize each Department's line items and capital requests.

Director L. Jochman presented information on the potential donation of an art print facilitated by the Plymouth Arts Center. The board requested more information before making a decision. Motion by S. Britt, second by M. Hummitzsch to table this item to the next meeting. Motion passed unanimously.

Director L. Jochman asked the board to consider closing for Mill Street Festival if the food trucks were to line Division Street and impede traffic to the library along with add additional enforcement of no food in the building for the staff that day. A. Matzdorf spoke with the Chamber and the trucks won't be further than the alley and not directly in front of the library. Motion by S. Britt to remain open but give Director L. Jochman discretion to close early if there are issues for staff, second by B. McKnight. Motion passed unanimously.

#### Announcements

A. Matzdorf asked about a digital card option. Director L. Jochman explained that the Monarch2Go app can save your library barcode and other wallet app options can be used to save a library card.

Motion by A. Matzdorf, second by M. Hummitzsch to adjourn. Motion passed. Meeting was adjourned at 7:09 pm.

Submitted by, Leslie Jochman  
Library Board Secretary