



PLYMOUTH PUBLIC LIBRARY BOARD OF TRUSTEES
MEETING MINUTES
September 8, 2025

Meeting was called to order by K. Murray at 6:30 pm. Present were: K. Murray, B. McKnight, M. Kaczowski, M. Hummitzsch, S. Britt, A. Matzdorf, and S. Gloede. Absent were K. Kraemer: none. Also present: Library Director L. Jochman

There was no public comment or correspondence.

Motion by A. Matzdorf, second by M. Hummitzsch to approve the minutes of the August 4, 2025 meeting with revisions. Motion passed unanimously.

Motion by B. McKnight, second by S. Britt to approve the financial report for August 2025 Expenses. Motion passed unanimously.

Director L. Jochman reviewed some highlighted items on the Director's monthly report. This included an update on website updates, Fallooza volunteers, Foundation activities, Joint County Planning, and library awareness.

Unfinished Business

Director L. Jochman updated the board on the kickoff meeting with Sommerville on September 18.

Director L. Jochman presented the proposed 2026 operating budget and updated the board on capital improvement items. Final approval of the budget will be discussed at the next meeting.

New Business

Director L. Jochman presented proposed digital services for 2026. Recommendations include dropping Hoopla and reallocating funding to Libby/Overdrive and subscribing to New York Times All Access. Motion by S. Gloede to approve the digital services plan as presented, second by A. Matzdorf. Motion passed unanimously.

Director L. Jochman requested a procedure for purchasing bereavement gifts on behalf of the Board of Trustees for library staff and their immediate family members. Discussion centered around funding source, operating budget, unrestricted donation fund, and line items. The Board requested more information from City finance. Motion by S. Gloede to table until next meeting, second by M. Kaczkowski. Motion passed unanimously.

Motion by S. Britt to go into closed session to discuss staff salaries for 2026 and to evaluate the Library Director, second by S. Gloede. Motion passed unanimously.

Motion by A. Matzdorf to enter open session, second by S. Britt. Motion passed unanimously.

Motion by M. Hummitzsch to approve the Library Director's evaluation, second by S. Britt. Motion passed unanimously.

Motion by S. Gloede to approve the 2026 staff salaries as presented, second by S. Britt. Motion passed unanimously.

Announcements

A. Matzdorf announced the Sidewalk Sale and Historical Society Brat Fry.

Motion by B. McKnight, second by A. Matzdorf to adjourn. Motion passed. Meeting was adjourned at 7:16 pm.

Submitted by, Leslie Jochman
Library Board Secretary