

**FINANCE & PERSONNEL COMMITTEE  
CITY OF PLYMOUTH, WISCONSIN  
TUESDAY, NOVEMBER 10, 2020  
ROOM 303, CITY HALL, 128 SMITH STREET**

**MINUTES**

1. **Call to order and roll call:** Mayor Pohlman called the meeting to order at 6:30 PM. On call of the roll, the following members were present: John Nelson, Jim Wilson, Mayor Donald Pohlman, Amy Odekirk and Greg Hildebrand. Also present were Interim City Administrator Cathy Austin and Alder Charles Hansen.
2. **Approval of meeting minutes for the October 27, 2020 meeting:** Motion made by Wilson/Hildebrand to approve as stated. Motion carries.
3. **Entertain a motion to go into closed session pursuant to Wis. Stat. 19.85 (1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility regarding Plymouth Utility Finance Manager.** Motion was made by Wilson/Hildebrand to go into closed session. Upon the call of the roll, all voted aye. Motion carries.
4. **Entertain a motion to go into open session.** Motion was made by Hildebrand/Wilson to go into open session at 6:47 p.m. Upon the call of the roll, all voted aye. Motion carries.
5. **Discussion and possible recommendation on closed session item.** Motion was made by Pohlman/Hildebrand to make a recommendation to council regarding authorizing Interim City Administrator Cathy Austin to discuss additional compensation with the Utility Finance Manager for the extraordinary work load for 2020. Upon the call of the roll, all voted aye. Motion carries.
6. **Adjournment:** Motion was made by Hildebrand/Wilson to adjourn the meeting. A unanimous aye-vote was cast by the committee. Meeting adjourned at 6:49 p.m.

Respectfully submitted by Sabrina Dittman, Clerk