

**PUBLIC WORKS & UTILITIES COMMITTEE
CITY OF PLYMOUTH, WISCONSIN
128 Smith Street, Plymouth, WI 53073
Tuesday March 30, 2021**

UNOFFICIAL MINUTES

1. **Call to order & Roll Call:** The Public Works & Utility Committee held a meeting on Tuesday, March 30, 2021 at 6:00 PM. On call of the roll, the following members were present: Mayor Don Pohlman, Diane Gilson, Charles Hansen and Bob Schilsky. Also present was DPW Director Cathy Austin, City Administrator/Utilities Manager Jordan Skiff, Alderperson Greg Hildebrand and John Nelson.
2. **Approval of February 9, 2021 Meeting Minutes:** Motion made by Schilsky/Hansen to approve the minutes as stated. Motion carries.
3. **Discussion and possible recommendation regarding National League of Cities Sewer Lateral Insurance Program – Dennis Lyon, NLC**
Dennis from NLC gave a presentation on their service line program. The program helps residents understand their lateral line responsibilities before they have an unexpected issue and allows them to choose how they wish to prepare for these potentially expensive incidents. Coverage for exterior water and sewer is up to \$8,500 coverage per incident. In-home plumbing is up to \$3,000 per incident. NLC is asking to work with the city to send letters to the residents. NLC would not send letters unless the City agreed to it. This program is optional for homeowners. The committee had multiple questions. Hansen asked if the homeowner was unhappy with the work that was done by the contractor what would action would be taken. Lyon stated that the contractors NLC works with undergo rigorous vetting process to ensure quality service. Matzdorf asked if they work with local contractors. Lyon stated that they try to work with local contractors first. If they need to, they will start looking in surrounding areas. Hildebrand stated that this could be seen as an endorsement from the city if they were using the City logo and if the City received a kickback from the program. Austin stated that the City would not choose the revenue share option. Mayor Pohlman asked staff to gather more information from other communities and come back to the committee.
4. **Discussion and possible recommendation regarding sidewalk café ordinance**
City Administrator/Utilities Manager Jordan Skiff explained that the sidewalk café ordinance was introduced last year during COVID with an expiration date of November 2020. This ordinance update would make the sidewalk café permit an annual permit. Motion was made by Hansen/Schilsky to recommend the sidewalk café ordinance to the council for approval. A unanimous aye vote by the committee was cast. Motion carried.
5. **Update on Railroad Crossing Options**
City Administrator/Utilities Manager Jordan Skiff gave a brief update on railroad crossing. Further discussion will be held at an upcoming committee meeting.
6. **Discussion of Lead Service Line Program**
This item is being held over to a future meeting.
- 7.. **Adjournment:** Motion made by Hansen/Pohlman to adjourn. Motion carries. The meeting adjourned at 7:00 PM.

Respectfully submitted by Anna Voigt, Interim Clerk