

**PUBLIC WORKS & UTILITIES COMMITTEE
CITY OF PLYMOUTH, WISCONSIN
Tuesday June 9, 2020**

Due to Wisconsin "Stay at Home" order, this meeting was conducted via WebEx conference call

MINUTES

- 1. Call to order & Roll Call:** The Public Works & Utility Committee held a meeting on Tuesday, June 9, 2020 at 6:00 PM. On call of the roll, the following members were present via WebEx: Mayor Don Pohlman, Diane Gilson, Charles Hansen, Jerry Matzdorf and Bob Schilsky. Also present via WebEx were Interim City Administrator Cathy Austin, Alderperson John Nelson and Alderperson Jim Wilson.
- 2. Approval of May 26, 2020 Meeting Minutes:** Motion made by Pohlman/Schilsky to approve as stated. Motion carries.
- 3. Discussion and possible recommendation - Sidewalk Café Permits:** Clerk Dittman stated that she received a request from a local restaurant owner to set up tables and chairs on the public sidewalk in front of the restaurant to serve food and beverages. The request is to help the restaurant assist its customers with social distancing. Ordinances and applications from the City of Sheboygan and the City of Manitowoc were provided to the committee for reference. The committee agreed with moving forward with creating an ordinance to provide this service, however, the following recommendation were suggested. 1.) Provide a sunset provision to include providing the permits for the current year, suggested for July, August and September. 2.) Restrict hours of operation. 3.) Restaurants are to provide a copy of its restaurant license/permit. Motion was made by Schilsky/Pohlman to move forward with the creation of a temporary ordinance for sidewalk café permits. A unanimous aye vote was cast by the committee. Motion carries.
- 4. Discussion and possible recommendation – Roosevelt-Nutt Park – Tree Removal:** Interim City Administrator Cathy Austin told the committee that on May 19, 2020 a tree fell into the back yard of a nearby property. The tree did damage the electrical service line that was attached to the home, but did not do damage to the home itself. Interim Austin stated that there are currently two additional trees in that area that are leaning towards the property and if they fall, would cause damage to the home. Staff received two quotes from tree removal services to have the trees removed. Staff is recommending to award the removal of the trees to Hoppe Tree Service in the amount of \$5,200.00. Funding to come from the Contingency funds. Motion was made by Pohlman/Schilsky to approve the quote from Hoppe Tree Service. A unanimous aye vote was cast by the committee. Motion carries.

5. **Discussion and possible recommendation – Opening of Plymouth Aquatic Center:** Interim City Administrator Cathy Austin provided the committee with a memo regarding the COVID-19-Opening of Aquatic Center. Detailed information including guidelines for social distancing, employee guidelines, hours of operation, facility operations and safety were all included in the memo. Interim Austin said that the plan would be to open the Aquatic Center the week of June 22nd. Interim Austin stated that the county is currently in Phase 2 of the Sheboygan County Health Departments Safe Restart Guidelines and that the capacity for the pool will be limited to 50% and a maximum of 250 people per session. This capacity may be adjusted as we enter the different stages of the Restart Plan. Committee Member Hansen suggested that the employees at the Aquatic Center wear masks. Interim Austin stated that she will leave that decision to the Center's management. Committee Chair Gilson stated that it is a good idea to open the pool as there is no summer school and it will give the kids an opportunity to enjoy it. Motion was made by Hansen/Pohlman to open the pool as stated per the draft guidelines provided by Interim City Administrator Cathy Austin. A unanimous aye vote was cast by the committee. Motion carries.

Adjournment: Motion made by Pohlman/Hansen to adjourn. Motion carries. The meeting adjourned at 6:36 PM.

Respectfully submitted by Sabrina Dittman, Clerk