

**PUBLIC WORKS & UTILITIES COMMITTEE
CITY OF PLYMOUTH, WISCONSIN
Tuesday May 26, 2020**

Due to Wisconsin "Stay at Home" order, this meeting was conducted via WebEx conference call

MINUTES

1. **Call to order & Roll Call:** The Public Works & Utility Committee held a meeting on Tuesday, May 26, 2020 at 7:00 PM. On call of the roll, the following members were present via WebEx: Mayor Don Pohlman, Diane Gilson, Charles Hansen, Jerry Matzdorf and Bob Schilsky. Also present via WebEx were Interim City Administrator Cathy Austin and Alderperson Jim Wilson.
2. **Election of Committee Chair:** Two nominations were made for committee Chair. Diane Gilson nominated Bob Schilsky and Bob Schilsky nominated Diane Gilson for Chair. No other nominations were received. Mayor Pohlman called for a vote to nominate Gilson as Chair. Mayor Pohlman called for a vote to nominate Schilsky as Chair. Mayor Pohlman declared a tie of 1-1 vote for Chair. Upon the toss of a coin by Mayor Pohlman, Gilson was nominated as Chair. Diane Gilson accepted the nomination of Chair. Upon the call of the roll, all voted aye. Motion carries.
3. **Approval of March 10, 2020 Meeting Minutes:** Motion made by Pohlman/Matzdorf to approve as stated. Motion carries.
4. **Discussion and possible recommendation of the re-opening of Public Facilities:** Interim City Administrator Austin provided the committee with a COVID-19 – Re-opening of City Facilities document outline. The document outlined the procedures that will take place and how the City will begin to re-open facilities to the public in a safe manner for the employees and citizens. Administrator Austin explained that the City will use guidance issued by the Sheboygan County Health Department and their Safe Restart Guidelines. Facilities that were discussed were: City Hall, Utility Building, Playgrounds, Public Restrooms, Athletic Fields, Park Rentals and the Golf Course. Partial openings will begin on June 15th with the Golf Course opening as of June 10th. Committee Member Matzdorf mentioned that he has been asked by a few citizens on when the City Garage will re-open on Saturday's. Administrator Austin said that the garage plans to re-open on Saturday's beginning, May 30, 2020. Committee Member Hansen questioned on when the Library would reopen. Administrator Austin said that the date for the reopening of the Library will be set by the Library Board. Alder Jim Wilson questioned on if there would be postings for at the playgrounds that the equipment would not be sanitized. Administrator Austin said that she is working with Attorney Fieber on verbiage for playground signs. Motion made by Schilsky/Pohlman to approve the document outline for reopening public facilities and to move it to council for final approval. Upon the call of the roll, all voted aye. Motion carries.

Adjournment: Motion made by Hansen/Matzdorf to adjourn. Motion carries. The meeting adjourned at 7:36 PM.

Respectfully submitted by Sabrina Dittman, Clerk