

CITY OF Plymouth
POLICE AND FIRE COMMISSION
Thursday, May 19, 2022, 8:00 a.m.
Room 210, Plymouth City Hall,
128 Smith Street, Plymouth, WI 53073

Annual Meeting Minutes

Present: Chairperson Kathy Halloran, Warren Wieser, Mark Melcher, Deputy Chief Matthew Starker, Fire Chief Ryan Pafford

Meeting Called to order by Chairperson Kathy Halloran at 8:00AM

Motion by Kathy to approve April 5, 2022 minutes. Second by Warren. Motion carried

Fire Chief Ryan Pafford reviewed Fire Department (See attached information)

- Department in process of updating equipment, working with the Town of Plymouth
- Hired two new members; bringing the total to 35. Normally the department has between 40-45 members
- Fire inspector working about 20 hours per week. Changed some policy to review some areas annually instead of semiannually. Major areas will remain on the semiannually inspection routine.

Deputy Police Chief Matthew Starker reviewed the Police Department

- Made some policy changes to improve morale: Facial hair and tattoo changes
- Opened an office for the investigator to make a secure area for protection of the operation
- Police Chief's office furniture will be upgraded
- Hired new Officer: FREY, joined the force as the K-9 dog. Training will continue through June with expected start of duty in late June or early July. K-9 vehicle being upgraded
- FTO ahead of schedule with most officers meeting goals

Election of Officers:

- Kathy nominated Sam Suchon as secretary. Second Warren. Carried
- Mark nominated Kathy Halloran as Chairperson. Second Warren. Carried

Mark moved to go into closed session pursuant to Wis. Statutes 19.85(1) to consider employment, promotion, compensation, or performance evaluation data of any employee over which the commission has jurisdiction or exercises responsibility – Review of Police Chief applications and discussion of the hiring process. Second Warren. Carried

Motion to move to open session by Mark. Second by Warren. Carried

Motion by Kathy to amend the Police Chief Position Description and application to read: A Bachelor of Science Degree in Criminal Justice is preferred. Second by Warren. Carried

Future meeting dates were discussed.

Mark made a motion to adjourn. Second by Warren. Carried

Meeting adjourned at 9:35AM

Submitted by Mark Melcher