

City of Plymouth  
Police and Fire Commission Meeting  
Tuesday, January 7, 2025 @ 8:30 A.M.  
Room 210  
Plymouth City Hall, 128 Smith Street, Plymouth, WI 53073

Members Present: President Mark Melcher, Vice President James Flanagan, Secretary Warren Wieser, Tim Lemkuil, Police Chief Kenneth Ruggles, and Fire Chief Ryan Pafford.

Absent: Gary Rooker.

President, Mark Melcher, called the meeting to order at 8:30 A.M. in Room 210 @ City Hall, located at 128 Smith Street, Plymouth, Wisconsin.

A motion made by Warren Wieser and seconded by Tim Lemkuil to approve the Police and Fire Commission meeting minutes of December 3, 2024. Motion carried.

Plymouth Fire Department report by Fire Chief Ryan Pafford:

- 1 – Chief Pafford is continuing to review and update the EMS job description.
- 2 – Two of the four candidates who have received conditional offers of employment as a Firefighter One or EMS have completed the requirements of the conditional offer. A third one should be completed by next week and the fourth will be later due to school commitments.
- 3 - Plymouth Fire Departments awards banquet is scheduled for February 22, 2025,
- 4 – Plymouth Cheese drop went well, and the fire department paired with Plymouth Police Department Annual Shop with Cop event during the holiday season.

Plymouth Police Department report by Police Chief Kenneth Ruggles:

- 1 – Plymouth Police Department Annual Shop with Cop program was held in conjunction with the Fire Department. In addition, Plymouth Police Department Officers participated with Sheboygan County Shop with Cop event. Chief Ruggles added that several local businesses have committed to supporting this event next year.
- 2 – Officer N. Konstanz has completed Instructor Development class.
- 3 - Police Chief recent on-site review of Plymouth School safety and security has resulted in some suggested improvements.

- 4 – Plymouth Alliance Church and Plymouth Life church asked for a police department on-site review of their safety and security plan, Police department has provided feedback to both churches.,
- 5 – Motorola contract for new Police Department communications has been signed and training is scheduled.
- 6 – Plymouth Police Officers M. Peters (formerly Officer Bushmaker) will attend CIT (Crisis Intervention Team) training in early February. Officer T. Dieringer will attend the Drone Awareness class later this month.
- 7 - Police Chief Ruggles will be meeting with a local high school student who is attending police training through the Academy. This is goodwill and find out if this student is interested in future employment with the Plymouth Police Department.
- 8 – Police Chief Ruggles will be meeting with the local Chamber of Commerce to exchange ideas and discuss some additional security protection for 2025.

Fire Department Certified One Job Description – review and approval:

Fire Chief Ryan Pafford distributed Fire Department Certified One Job description dated October 15, 2025, to commission members for their final approval.

President, Mark Melcher, asked for any additional comments. A motion by Warren Wieser and seconded by Tim Lemkuil to approve the Certified Firefighter One job description. Motion carried.

No further action, motion for adjournment at 9:01 A. M. Motion by Warren Wieser and seconded by James Flanagan. Motion carried.

Submitted on the seventh day of January 2025.

Warren Wieser--- Secretary