

City of Plymouth
Police and Fire Commission Meeting
Tuesday, July 1, 2025 @ 8:30 A.M.
Room 210
Plymouth City Hall, 128 Smith Street, Plymouth, WI 53073

Members Present: President Mark Melcher, Vice President James Flanagan, Secretary Warren Wieser, Gary Rooker, Tim Lemkuil, Police Chief Ken Ruggles, and Fire Chief Ryan Pafford.

President Mark Melcher, called the meeting to order at 8:30 A.M. in Room 210 @ City Hall, located at 128 Smith Street, Plymouth, Wisconsin.

Consideration and approval of June 3, 2025, minutes:

A motion made by James Flanagan and second by Gary Rooker to approve the Police and Fire Commission meeting minutes of June 3, 2025. Motion carried.

Review and Approval of Citizen's Complaint Update of Appendix A

Fire Chief Pafford distributed copy of President, Mark Melcher update to CITY OF PLYMOUTH POLICE AND FIRE DEPARTMENT COMPLAINT STATEMENT FORM. The changes President, Mark Melcher made were suggested by Attorney Jonathan Woodward. This complaint form is Appendix A to Plymouth Police and Fire Commission By-Laws.

The changes to this document were approved on June 3, 2025, Police and Fire Commission meeting.

Review of Fire Department Position Descriptions

Fire Chief Pafford distributed copies of the Plymouth Fire Department Position Descriptions.

The changes to this document were approved on June 3, 2025, Police and Fire Commission meeting.

Review of Fire Departments Annual Report

Fire Chief Pafford distributed a copy of 2024 Annual Fire Department Report. The report included organization structure, goals accomplished during 2024, goals for 2025, 2024 incident data, 5-year incident trends, fleet age and projected replacement, training overview, community outreach, fund raising efforts, and awards for 2024.

Plymouth Fire Department Report by Fire Chief Ryan Pafford:

- 1 – Chief Pafford reported that the Plymouth Fire Department participated in community outreach at McDonald's safety night and a presentation at Plymouth Public Library.
- 2 – Plymouth Fire Department participated with surrounding fire departments at recent golf outing.
- 3 - Fire Chief Pafford reported the new Life Tech 15 defibrillator has arrived. Defibrillator was purchased with donated money. This will be the second owned by Plymouth Fire Department
- 4 – Chief Pafford updated commission on the recent fire at Millennium Technologies on Pilgram Road. Chief Pafford reported considerable damage to one part of the building and equipment with firewalls protecting two other portions of the building. The chief talked about a drone helping to detect building hot spots, help from surrounding fire departments (Twelve Fire Departments), and two fire departments members who had been briefly trapped.

Plymouth Police Department Report by Police Chief Ken Ruggles:

- 1 – Chief Ruggles reported several Plymouth Police Department members will attend drone training soon.
- 2 - Chief Ruggles reported that recent Cheese capital event went well, with a large crowd watching the Road America race cars being escorted by Deputy Police Chief, Matt Starker.
- 3 – Chief Ruggles reported a serious motorcycle accident late Saturday evening / early Sunday morning. The accident occurred on Mill Street in front of Wild Shots Tavern. One person had serious injuries and was flighted to Milwaukee Hospital.
- 4 – Chief Ruggles reported some camera issues with the new Motorola cameras. One issue (sync issues) was corrected with a change of Police Department procedure as department personnel sign out of the camera system at the end of their shift. The second issue is the slight delay between the car camera and the body camera. Motorola is attempting to provide a solution to the delay issue.
- 5 - Chief Ruggles reported multiple dog issues and how the department is dealing with the issues.
- 6 – Chief Ruggles reported the department is focusing efforts on abandoned vehicles.

- 7 – Chief Ruggles reported the Plymouth Police Department is working with the City Attorney to clean up issues with two city ordinances. The two ordinances deal with sex offenders / loitering and electric scooters.
- 8 – Chief Ruggles reported a new City of Plymouth Early Warning Siren located on the northwest side of Plymouth has been installed.
- 9 – Chief Ruggles reported negotiations with Plymouth Police Department union have been scheduled.

No further action, motion for adjournment at 9:09 A.M. Motion by James Flanagan and second by Gary Rooker. Motion carried.

Submitted on the first of July 2025.

Warren Wieser--- Secretary