

## **MEETING AGENDA**

### **PUBLIC WORKS & UTILITIES COMMITTEE OF THE PLYMOUTH COMMON COUNCIL CITY OF PLYMOUTH, WISCONSIN**

**Tuesday December 13, 2022 @ 6:45 pm**

**Plymouth City Hall  
Council Chambers  
Plymouth, WI 53073**

#### Members Present:

\_\_\_\_ Mayor Don Pohlman  
\_\_\_\_ Charles Hansen  
\_\_\_\_ Diane Gilson  
\_\_\_\_ Bob Schilsky  
\_\_\_\_ Angie Matzdorf

#### Staff:

\_\_\_\_ Anna Voigt  
\_\_\_\_ Tim Blakeslee

#### Other:

1. Call to order & Roll Call.
2. Approval of August 16, 2022 Meeting Minutes.
3. Recommendation of WPPI/Plymouth Utilities 2022 Value of Local Utility Program Grant Awards
4. Adjournment.

It is likely a quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice.

Please note that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, please contact the City of Plymouth ADA Coordinator Leah Federwisch, located in the Plymouth Utilities office at 900 County Road PP, Plymouth, WI or call 920-893-3853.

**PUBLIC WORKS & UTILITIES COMMITTEE  
CITY OF PLYMOUTH, WISCONSIN  
128 Smith Street, Plymouth, WI 53073  
Tuesday August 16, 2022**

**UNOFFICIAL MINUTES**

- 1. Call to order & Roll Call:** The Public Works & Utility Committee held a meeting on Tuesday, August 16, 2022 at 6:30 PM. On call of the roll by Chair Gilson, the following members were present: Mayor Don Pohlman, Charles Hansen, Diane Gilson, Bob Schilsky and Angie Matzdorf. Also present was DPW Director Cathy Austin, City Administrator/Utilities Manager Tim Blakeslee and City Treasurer/Deputy Clerk Brenda Hanson.
- 2. Approval of February 28, 2022 Meeting Minutes:** Motion by Pohlman/Hansen to approve the minutes as stated. All ayes, motion carried.
- 3. Election of Committee Chair –** Pohlman nominated Gilson as Committee Chair. Motion by Pohlman/Hansen to cast a unanimous ballot to elect Diane Gilson as Chair for the Public Works & Utilities Committee. All ayes, motion carried.
- 4. Approval of additional driveway width for Millennium Technologies, 1404 Pilgrim Rd** – DPW Director Austin explained this request was approved by Plan Commission and would allow the driveway for Millennium Technologies at 1404 Pilgrim Rd to be wider than the 32 feet as stated in City Ordinance. The increase in size would allow for better semi access at the entrances. It would also bring the other driveways into compliance. Motion by Pohlman/Matzdorf to grant additional driveway width as requested. Hansen questioned the access at Master's Gallery on PP and 67. Austin indicated it could be different because of the road types, but would have to check as it is a different location. Upon the call of the roll, all voted aye. Motion carried.
- 5. Update on proposed new substation –** City Administrator/Utilities Manager Blakeslee stated that the upgrade to TC Energies pumps will require a new substation. The locations have been narrowed to two. These locations will be reviewed by the consultants and the PSC will talk with both parties to make a determination. The new substation would be operational by 2025. Hansen questions if TC Energies is a current customer already receiving service. Blakeslee/Austin informed him that they are a current customer but would need more load for the upgraded pumps.
- 6. Adjournment:** Motion by Pohlman/Matzdorf to adjourn. All ayes, motion carried.

Respectfully submitted by Brenda Hanson, City Treasurer/Deputy Clerk



CITY OF  
**PLYMOUTH**  
WISCONSIN

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**DATE:** November 23, 2022

**TO:** Mayor, Common Council, and Public Works/Utilities Committee

**FROM:** Tim Blakeslee, City Administrator/Utilities Manager

**RE:** Recommendation of WPPI/Plymouth Utilities 2022 Value of Local Utility Program Grant Awards

### Background:

As part of WPPI, Plymouth Utilities participates in the Value of Local Utility Program. The Value of Local Utility Program is a grant program funded by WPPI and supported by Plymouth Utilities as part of our agreement with WPPI. This program is intended to provide grants to local organizations for energy efficiency projects and to support local community non-profit organizations. WPPI Staff provided recommendations for grant awards which need to be approved Plymouth Utilities. Previously, these grants were administratively approved, however Staff sees value in promoting these organizations and their efforts.

**Recommendation:** Recommend Common Council approve WPPI/Plymouth Utilities 2022 Value of Local Utility Program Grant Awards

**Proposed Grant Awards (highlighted in yellow):**

PLYMOUTH			1,500.00		1,000.00		2,000.00		27,189.00
7/31/2022	2021 NTC Program		1,500.00		1,000.00		800.00	1,200.00	27,189.00
8/10/2022	HS Scholarship-Molly McConnaha		1,500.00		1,000.00		500.00	700.00	27,189.00
8/10/2022	HS Scholarship-Drake Schilder		1,500.00		1,000.00		500.00	200.00	27,189.00
8/10/2022	HS Scholarship-Jordan Lensmire		1,500.00		1,000.00		200.00	-	26,889.00
8/31/2022	Boldt CC: Menards - recycling event misc (tools, boxes, tape)		1,500.00		1,000.00		-	-	26,713.51
9/30/2022	Boldt CC: High Star Supply (electric lawnmower)		1,500.00		1,000.00		-	500.00	26,213.51
12/2/2022	Appliance rebates / AM Conservation shipping charge from Chris Russi		1,500.00		1,000.00		-	950.88	25,262.63
	St. Vincent DePaul (\$500 transfer from Customer Service)	500.00	1,000.00		1,000.00		-	500.00	24,762.63
	United Way	500.00	500.00		1,000.00		-	-	24,762.63
	Project Angel Hugs	500.00	-		1,000.00		-	-	24,762.63
	Plymouth Chamber of Commerce		-	1,000.00	-		-	-	24,762.63
	Plymouth Library Energy Efficiency - LED upgrade with FOE		-		-		-	1,063.00	23,699.63
	Plymouth WWTP - VFD install with FOE		-		-		-	4,687.00	19,012.63
	Lakeland College - Dorms Energy Efficiency (New Const. Design with		-		-		-	6,000.00	13,012.63
	Plymouth Foam - LED Lighting with FOE		-		-		-	3,375.00	9,637.63
	Plymouth School District - VFD with FOE & LED		-		-		-	2,667.00	6,970.63
	Sheboygan County / Rocky Noll - LED Lighting with FOE		-		-		-	2,860.00	4,110.63
	St. Vincent Depaul - LED Lighting with FOE		-		-		-	1,087.00	3,023.63
	Hickory Lawn Dairy Farm - LED Lighting with FOE		-		-		-	900.00	2,123.63
	Appliance rebates		-		-		-	65.00	2,058.63
	City of Plymouth (LED Holiday Lights)		-		-		-	639.68	1,418.95
	Salvation Army (\$500 transfer from Customer Service)		-		-		-	500.00	918.95
	Lakeshore CAP (\$500 transfer from Customer Service)		-		-		-	500.00	418.95
			-		-		-	-	418.95
			-		-		-	-	418.95
			-		-		-	-	418.95
	Total	1,500.00	-	1,000.00	-	2,000.00	-	26,770.05	418.95