

MEETING AGENDA

PUBLIC WORKS & UTILITIES COMMITTEE OF THE PLYMOUTH COMMON COUNCIL CITY OF PLYMOUTH, WISCONSIN

Tuesday May 9, 2023 @ 6:30 pm

Plymouth City Hall
Council Chambers
Plymouth, WI 53073

Members Present:

____ Mayor Don Pohlman
____ David Herrmann
____ Diane Gilson
____ Bob Schilsky
____ Angie Matzdorf

Staff:

____ Brenda Hanson
____ Cathy Austin
____ Tim Blakeslee

Other:

1. Call to order & Roll Call.
2. Approval of August 16, 2022 Meeting Minutes
3. Election of Committee Chair
4. WPPI Scholarship Review
5. WPPI EV Charger Grant Presentation
6. Adjournment.

It is likely a quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice.

Please note that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, please contact the City of Plymouth ADA Coordinator Leah Federwisch, located in the Plymouth Utilities office at 900 County Road PP, Plymouth, WI or call 920-893-3853.

**PUBLIC WORKS & UTILITIES COMMITTEE
CITY OF PLYMOUTH, WISCONSIN
128 Smith Street, Plymouth, WI 53073
Tuesday August 16, 2022**

MINUTES

- 1. Call to order & Roll Call:** The Public Works & Utility Committee held a meeting on Tuesday, August 16, 2022 at 6:30 PM. On call of the roll by Chair Gilson, the following members were present: Mayor Don Pohlman, Charles Hansen, Diane Gilson, Bob Schilsky and Angie Matzdorf. Also present was DPW Director Cathy Austin, City Administrator/Utilities Manager Tim Blakeslee and City Treasurer/Deputy Clerk Brenda Hanson.

- 2. Approval of February 28, 2022 Meeting Minutes:** Motion by Pohlman/Hansen to approve the minutes as stated. All ayes, motion carried.

- 3. Election of Committee Chair –** Pohlman nominated Gilson as Committee Chair. Motion by Pohlman/Hansen to cast a unanimous ballot to elect Diane Gilson as Chair for the Public Works & Utilities Committee. All ayes, motion carried.

- 4. Approval of additional driveway width for Millennium Technologies, 1404 Pilgrim Rd** – DPW Director Austin explained this request was approved by Plan Commission and would allow the driveway for Millennium Technologies at 1404 Pilgrim Rd to be wider than the 32 feet as stated in City Ordinance. The increase in size would allow for better semi access at the entrances. It would also bring the other driveways into compliance. Motion by Pohlman/Matzdorf to grant additional driveway width as requested. Hansen questioned the access at Master’s Gallery on PP and 67. Austin indicated it could be different because of the road types, but would have to check as it is a different location. Upon the call of the roll, all voted aye. Motion carried.

- 5. Update on proposed new substation –** City Administrator/Utilities Manager Blakeslee stated that the upgrade to TC Energies pumps will require a new substation. The locations have been narrowed to two. These locations will be reviewed by the consultants and the PSC will talk with both parties to make a determination. The new substation would be operational by 2025. Hansen questions if TC Energies is a current customer already receiving service. Blakeslee/Austin informed him that they are a current customer but would need more load for the upgraded pumps.

- 6. Adjournment:** Motion by Pohlman/Matzdorf to adjourn. All ayes, motion carried.

Respectfully submitted by Brenda Hanson, City Treasurer/Deputy Clerk

City of Plymouth
128 Smith St. - P.O. Box 107
Plymouth, WI 53073-0107



Telephone: (920) 893-3745
Facsimile: (920) 893-0183
Web Site: plymouthgov.com

DATE: May 2, 2023
TO: Public Works and Utility Committee
FROM: Tim Blakeslee, City Administrator/Utilities Manager
RE: Approval of WPPI Scholarships

Background: Each year Plymouth Utilities, in coordination with WPPI, has four (4) \$500 Scholarships available for future college/technical college students. Students are selected by WPPI based on their application with majors that are Utility / City related. The following students are recommended to receive \$500 scholarships:

- Elizabeth Manthey – Architecture/Urban Planning
- Carson Anhalt – Civil Engineering
- Carter Selk – Civil Engineering
- Carter Fuerst – Electrician

Scholarships are awarded on May 17, 2023 at Plymouth High School.

Staff Recommendation: Move to approve WPPI Scholarships.

Attachments:

1. Award night information.

PHS SCHOLARSHIP AWARDS NIGHT

May 17TH 2023

Presenters: Please meet at 5:30 pm in room B104 @ Plymouth High School. We will organize, explain the process for presenting, and answer questions at this time.

- The Awards Night activities begin at 6:00 pm in the Acuity Auditorium

PLEASE NOTE: AWARDS NIGHT BEGINS EARLIER THIS YEAR THAN IN THE PAST.

- If you will not be sending a presenter, please notify us of that. If you would like us to present on your behalf, please include a typed "script" of your scholarship (no more than 2-3 minutes), and directions on how students obtain your scholarship money. We will present the award/envelope with directions on your behalf.
- If you plan to attend the Awards Night, please be sure you come with directions that can be given directly to the student so that they know how to obtain the scholarship money.

If you have questions, please contact PHS Counseling Office secretary, Cathy Cadman @ (920) 893-6911 Ext. 1060 / ccadman@plymouth.k12.wi.us .

THANK YOU FOR SUPPORTING PLYMOUTH HIGH SCHOOL STUDENTS!



Please share all information with your presenter!

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DATE: May 2, 2023
TO: Public Works and Utility Committee
FROM: Tim Blakeslee, City Administrator/Utilities Manager
RE: WPPI EV Charger Grant Presentation

Background: The City of Plymouth is one of the member owners of WPPI. WPPI Energy supplies power to 51 locally owned electric utilities. WPPI offers several incentive programs in partnership with local utilities for businesses and residents. One of the programs that the WPPI offers, but is not currently available in Plymouth, are small incentives for residents and businesses to install EV chargers. A summary of the program is attached. WPPI Energy Services Manager Tom Boldt will be in attendance and will provide a summary of the program. If there is support from the Public Works and Utilities Committee to offer the program in the future, Staff will review the ability to include it as part the development of the 2024 budget.

Staff Recommendation: Review and discuss the WPPI EV Charger Grant Presentation

Attachments:

1. WPPI EV Charger Grant Presentation Summary

Electric vehicles (EVs) offer many benefits to members and consumers while also introducing future challenges to the electric grid. Member utilities can play an influential role in shaping customers' behaviors and purchasing decisions in a way that effectively addresses these challenges. The Electric Vehicle Technologies Initiative offers progressive options to position members as trusted partners for their customers through education and financial incentives.

Purpose

As the EV market grows, the challenges to successfully meet customers' needs will continue to rise. It will be increasingly more important for members to assume an influential role in the education and promotion of EVs, in order to achieve multiple strategic goals:

- » Establish a utility brand, wherein member utilities are seen as trusted local advisers.
- » Help offset flat or declining electric loads.
- » Affect charging behaviors in order to shift EV load to times of lower demand and/or low utility costs, with education and pricing signals.
- » Advance a technology that improves air quality and lowers greenhouse gas emissions.

The main components of the initiative include education and financial incentives.

Education

Through this initiative, WPPI Energy assists members in showcasing EV technologies and prominently promoting the benefits of EVs through:

- » Website content and tools that help customers determine whether EVs are right for them.
- » Marketing and educational materials for customer communications on the benefits of EVs.
- » Hosting public "ride and drive" events, designed to educate customers and remove misconceptions of EVs.

Members, with assistance from WPPI Energy, can also educate employees and customers on EV and charging stations (Electric Vehicle Service Equipment, or EVSE) through:

- » Employee training on the advantages of EVs so that they can be resources to customers on the technology.
- » Preparing employees to be knowledgeable on the technologies through workshops and web-based training.

Financial Incentives

This initiative provides financial incentives for EVSE installation in the following:

Member Facilities or Strategic Locations

To lead by example, members may consider incorporating EVs into their utility vehicle fleet and installing EVSE at their facilities or in strategic locations that maximize the use of the equipment. Members can request reimbursement from WPPI for 50% of the cost to install utility or municipal-owned EVSE up to \$5,000.

Home & Business Matching Customer Incentives

Member utilities may offer incentives to customers to purchase and install an EVSE. WPPI will provide matching incentives. Suggested incentive levels for retail customers are:

Electric Vehicle Technologies Initiative

Customer Class	EVSE	Incentive from utility	50% Reimbursable by WPPI Energy
Residential Customers	Level 2 charger	\$250	\$125
Commercial Customers	Level 2 charger	\$1,000	\$500
	Dual Head Units	\$1,500	\$750
	New Construction	\$2,000	\$1,000

The maximum customer incentive is 50% of the installed cost of the EVSE. The incentive is paid by the member utility with a 50% reimbursement from WPPI. *The maximum reimbursement from WPPI for all customer incentives and utility owned EVSE installations is \$5,000 total per year.*

CONTACT



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