

MEETING AGENDA
PLYMOUTH REDEVELOPMENT AUTHORITY
CITY OF PLYMOUTH, WISCONSIN

TUESDAY, NOVEMBER 25, 2025 @ 8:30 AM

Plymouth City Hall
FIRE DEPARTMENT TRAINING ROOM
128 Smith Street
Plymouth, WI 53073

Members Present:

____ Lee Gentine
____ Donna Hahn
____ John Nelson
____ Ronna O'Toole
____ Ken Pannier
____ Carole O'Malley
____ Mike Penkwitz

Staff:

____ Tim Blakeslee
____ Anna Voigt
____ Jack Johnston

Other:

The Plymouth Redevelopment Authority's mission is to serve as a catalyst for development which supports Plymouth as a welcoming place for the arts, entertainment, shopping, dining, working and living. The Authority has a particular interest in the physical revitalization of downtown Plymouth as an inviting atmosphere which encompasses not only buildings but also streetscapes, parking areas, signage, sidewalks, pedestrian lighting and green spaces including the River Walk corridor.

1. Call to order and roll call.
2. Approval of Meeting Minutes from the October 16, 2025 meeting
3. Brief RDA Fund Balance Update & Active RLF Loans
4. Discussion and possible action on RDA contribution to install commemorative plaque for "Family Dynamics" statue
5. Communication – Letters, E-mails, or Reports Related to the Redevelopment Authority (Staff, Chairperson, Members etc.)
6. Adjournment

It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice.

Please note that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, please contact the City of Plymouth ADA Coordinator Leah Federwisch, located in the Plymouth Utilities office at 900 County Road PP, Plymouth, WI or call 920-893-3853.

MEETING AGENDA

PLYMOUTH REDEVELOPMENT AUTHORITY CITY OF PLYMOUTH, WISCONSIN

THURSDAY, OCTOBER 16, 2025
UNOFFICIAL MINUTES

1. **Call to order and roll call:** Chairman Gentine called the meeting to order at 8:00 AM. Members present were Lee Gentine, Donna Hahn, John Nelson, Ken Pannier, Carole O'Malley, and Mike Penkwitz. Not present was Ronna O'Toole. Staff present were: Tim Blakeslee, Jack Johnston and Paul Seymour.
2. **Approval of Meeting Minutes from the April 23, 2025 meeting:** Motion was made by O'Malley/Hahn to approve the minutes from April 23rd. A unanimous aye vote was cast. Motion carried.
3. **Brief RDA Fund Balance Update:** Blakeslee gave an updated on the RDA fund Balance.
4. **Discussion and possible action on RDA contribution to the Downtown garbage receptacle upgrade project:** Blakeslee updated the committee on the selection and costs of new garbage receptacles for the downtown area. Motion was made by Hahn/O'Malley to approve the \$6,000 contribution from the RDA that was requested by the City. A unanimous aye vote was cast. Motion carried.
5. **Communication – Letters, E-mails, or Reports Related to the Redevelopment Authority (Staff, Chairperson, Members etc.):** Blakeslee gave updates regarding housing developments in Plymouth. Gentine gave an update on the 52 Stafford project.
6. **Adjournment:** Motion was made by Nelson/O'Malley to adjourn the meeting. A unanimous aye vote was cast. Motion carried.

City of Plymouth
128 Smith St. - P.O. Box 107
Plymouth, WI 53073-0107



Telephone: (920) 893-3745
Facsimile: (920) 893-0183
Web Site: plymouthgov.com

DATE: November 17, 2025

TO: RDA

FROM: Jack Johnston, Assistant City Administrator/Community Development Director

RE: Discussion and possible action on RDA contribution to install commemorative plaque for "Family Dynamics" statue

Background: In April 2025, the RDA selected "Family Dynamics" by Paul Bobrowitz to be the statue placed at the pocket park located at the site for the former Strutz Financial building near Stayer Park. The statue was installed in July 2025 and the RDA had a ribbon cutting for it. However, there is no information commemorating the statue currently at the park.

Staff reached out to FASTSIGNS out of Sheboygan to provide a quote for a bronze plaque for the statue with the statue's name and artist information. They provided three options at varying price points for the RDA to consider. Staff would then install the plaque on the concrete in front of the statue. The RDA does have the ability to tweak the verbiage/design on the selected sign if they choose.

Funding: As the funds for the pocket park project and the statue have been expended, any expenditure for this sign would have to come from RDA fund balance. The current balance is \$130,334.18.

Recommendation: Staff recommends the RDA select one of the options for the plaque and any updates to the verbiage/design as they see fit. Motion should also include expending RDA fund balance for the selected option.

fastsigns.com/2444

Payment Terms: Prior to Production

Created Date: 10/17/2025

DESCRIPTION: Pocket Park-Plaque

Bill To: City of Plymouth
128 Smith St.
Plymouth, WI 53073
US

Pickup At: FASTSIGNS of Sheboygan, WI
3118 S. Business Drive
Sheboygan, WI 53081
US

Requested By: Jack Johnston
Email: jjohnston@plymouthwi.gov

Salesperson: Kerstin Brandemuhl

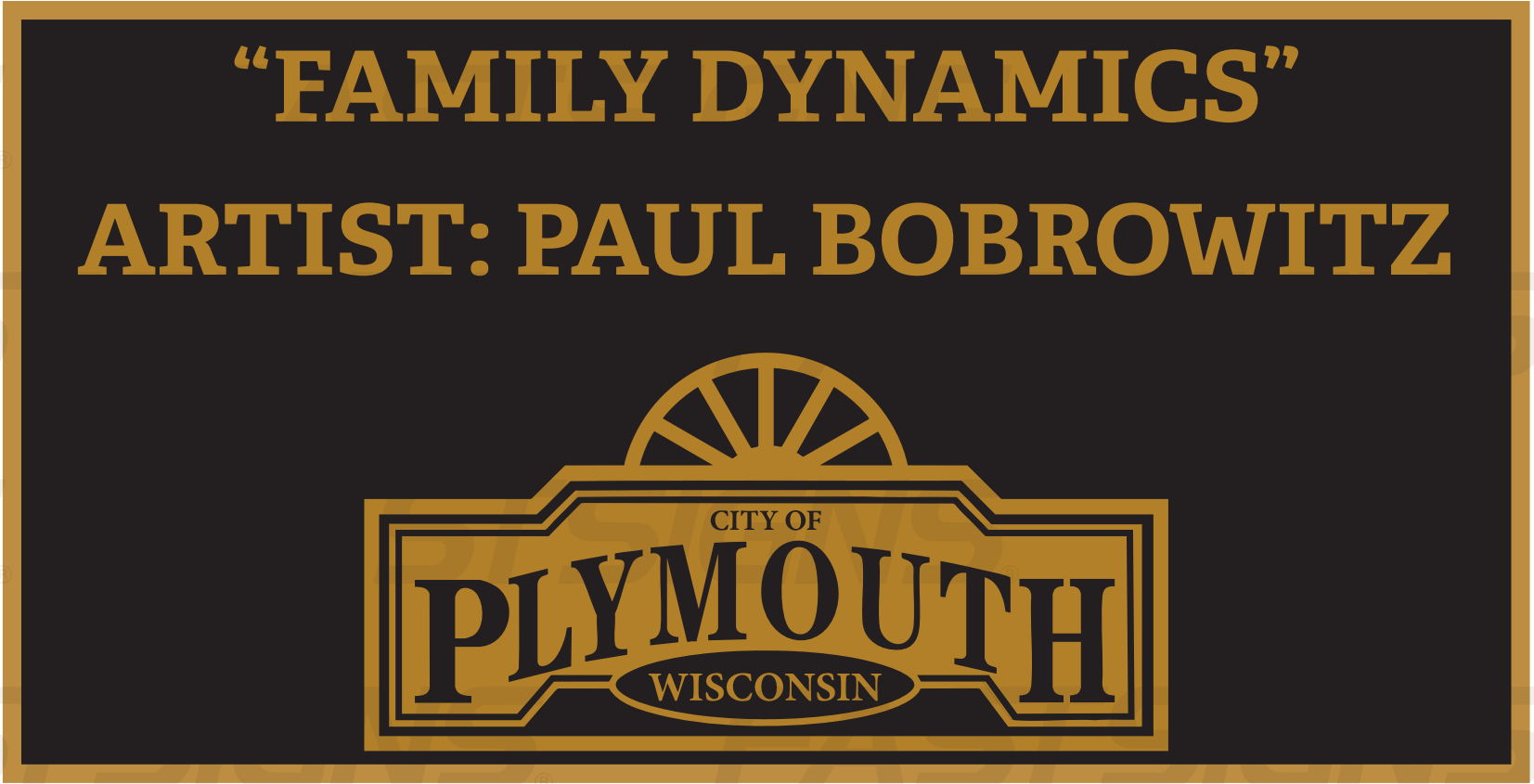
NO.	Product Summary	QTY	UNIT PRICE	AMOUNT
1	*GOOD* Cast Plaque. 10"W x 5"H x 5/16"D. (SS) *Choice of finishes and mounting options. Some may be extra.* (QTY 1)	1	\$554.98	\$554.98
2	*BETTER* Precision Bronze Plaque. 12"W x 6"H x 3/8"D. (SS) *Choice of finishes and mounting options. Some may be extra.* (QTY 1)	1	\$694.16	\$694.16
3	*BEST* Precision Bronze Plaque. 16" Diameter x 3/8"D. (SS) *Choice of finishes and mounting options. Some may be extra.* (QTY 1)	1	\$1,339.58	\$1,339.58

Thank you for considering FASTSIGNS of Sheboygan. We are pleased to present to you the following quote. This estimate covers only the products and services outlined above. If the scope of the work changes, approved revisions and additions will be charged accordingly. This estimate is valid for 30 days. Please call us at 920-471-1582 with any questions.

Subtotal:	\$2,588.72
Taxes:	\$142.38
Grand Total:	\$2,731.10

Signature: _____ **Date:** _____

Option 1: \$554.98

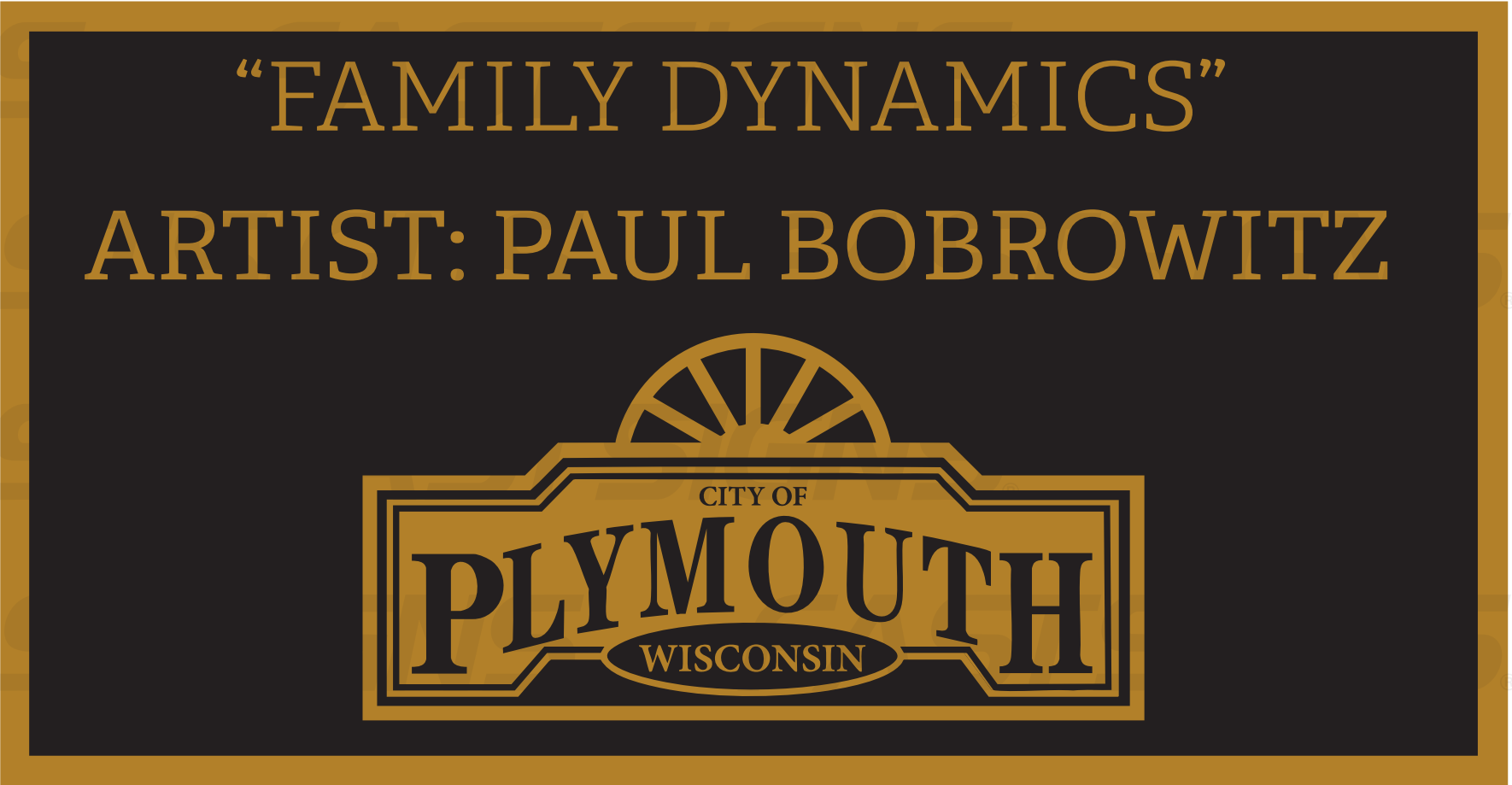


3118 S BUSINESS DR, SHEBOYGAN, WI 53081
fastsigns.2444@fastsigns.com 920-471-1582

#EST- 2543	10/22/2025	City of Plymouth	Kerstin	Kylie
INVOICE NUMBER	PROOF DATE	COMPANY/CLIENT NAME	FASTSIGNS SALES REPRESENTATIVE	FASTSIGNS DESIGNER
10"W x 5"H	1	Cast Plaque	-	-
SIGN DIMENSIONS	QUANTITY	SUBSTRATE	PRINT TYPE	LAMINATE

At FASTSIGNS we take pride in precision, but the final examination for accuracy is your responsibility. Before giving approval, please examine all proofs carefully for the accuracy of information presented, as well as quantity, sizes, spelling, punctuation, graphics, colors and general layout. If you gave any questions or comments pertaining to this proof, please contact your sales representative.

Option 2: \$694.16

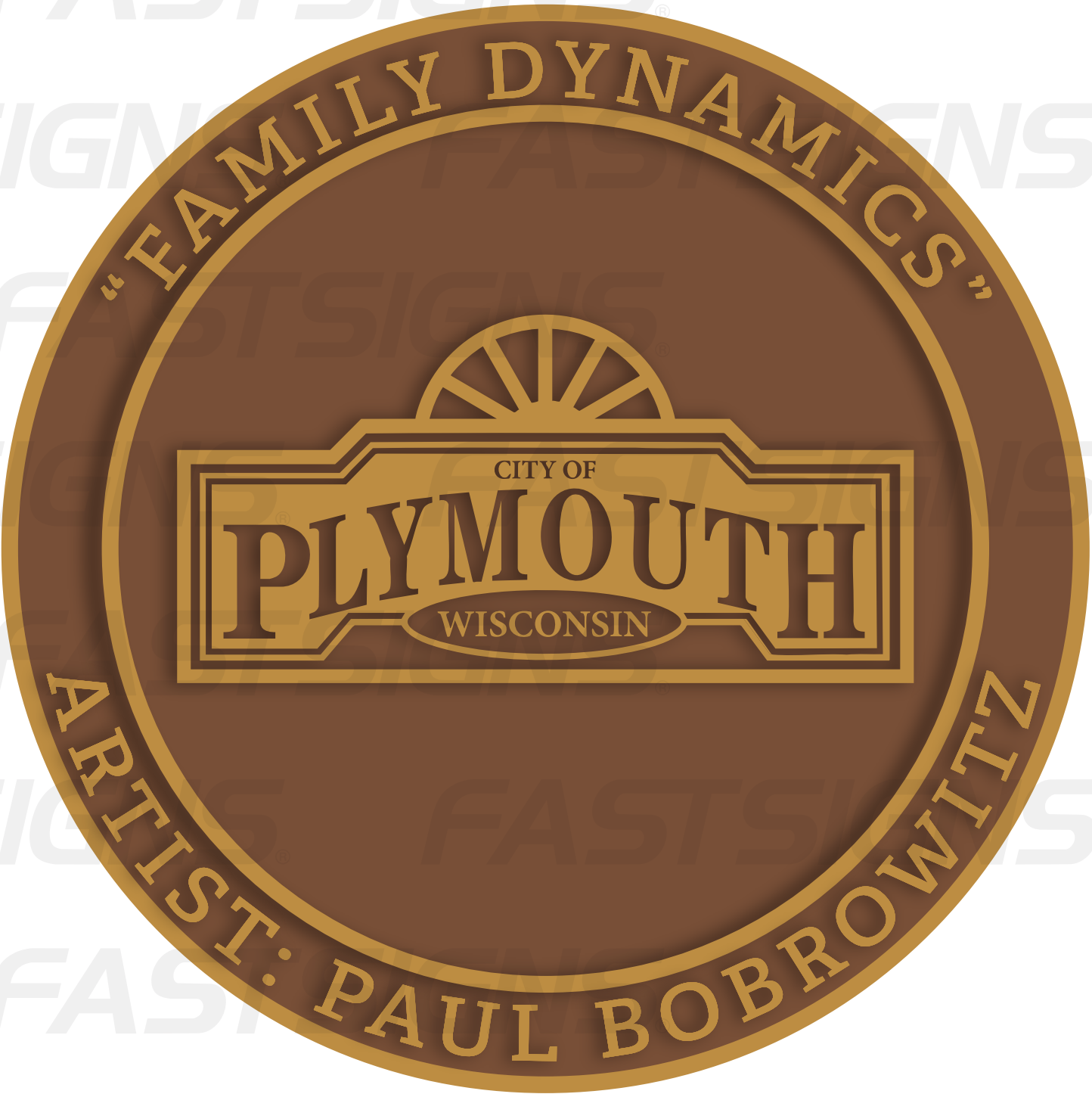


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12"W x 6"H	1	Precision Bronze Plaque	-	-
SIGN DIMENSIONS	QUANTITY	SUBSTRATE	PRINT TYPE	LAMINATE

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Option 3: \$1,339.58



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INVOICE NUMBER	PROOF DATE	COMPANY/CLIENT NAME	FASTSIGNS SALES REPRESENTATIVE	FASTSIGNS DESIGNER
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