

**CITY OF PLYMOUTH, WISCONSIN**  
**Ordinance No. 10 of 2018**

**AN ORDINANCE AMENDING SECTION 5-2-3(b)(4) OF THE CODE OF ORDINANCES, CITY OF PLYMOUTH, WISCONSIN RELATED TO FIRE INSPECTION REPORTING**

**WHEREAS**, pursuant to Wisconsin Administrative Code Chapter SPS 314 and the National Fire Protection Association Fire Code (NFPA 1), certain property owners are required to obtain fire prevention inspections and report such inspections to the City of Plymouth Fire Chief; and

**WHEREAS**, the Common Council has determined that providing discretion to the Fire Chief as to the manner in which he requires inspection reporting serves the health, safety and general welfare of the public and further serves the government and good order of the city.

**NOW, THEREFORE**, the Common Council of the City of Plymouth, Wisconsin, does hereby ordain as follows:

**Section 1. Amending Code.** Section 5-2-3(b)(4) is hereby amended as follows (deletions shown by strikeout, additions shown by underscore):

(4) Written reports of all inspections, tests and maintenance required by the applicable fire prevention standards shall be retained on the ~~office of the Chief of the Fire Department premises~~ for a minimum period of three (3) years in the manner and form required by the Department of Industry, Labor and Human Relations. The service provider shall file ~~A a copy of such reports shall be filed with the Fire Chief, or his or her designee~~ within thirty (30) days of completion by the service provider performing the inspection, test or maintenance. The Fire Chief may determine the method or format of delivery, whether by means of an electronic reporting system or otherwise, that the service provider shall use in filing all required inspections, tests and maintenance.

**Section 2. Severability.** Should any portion of this Ordinance or the affected Municipal Code Section be declared unconstitutional or invalid by a court of competent jurisdiction, the remainder shall not be affected.

**Section 3. Effective Date.** This Ordinance shall take effect the day after publication.

Enacted on April 17, 2018.

**CITY OF PLYMOUTH**

**DONALD O. POHLMAN**, Mayor  
**PATRICIA HUBERTY**, Clerk