

CITY OF PLYMOUTH
City Hall, 128 Smith Street
Board of Review Meeting
Monday, May 18, 2020 Assembly Room 303 1:00 PM to 3:00 PM

Mayor Pohlman	Gary Kramer	Assessor Luke Mack
Charlie Hansen	Carole O'Malley	Interim Administrator Cathy Austin
Greg Hildebrand	Deputy Clerk Anna Voigt	Attorney Crystal Fieber

Agenda:

- 1. Call to order and roll call:**
 - A. Note Regular members and Alternates:**
 - B. Notation of all others present:**
- 2. Select Chair and Vice-Chair:**
- 3. Verify that Deputy Clerk filed the required training affidavit (Done May 13, 2020):**
- 4. Confirm:**
 - A. Assessment notices were mailed on April 13, 2020:**
 - B. Confirm with Assessor the date the Assessment Roll was received from the County (May 8, 2020):**
 - C. Open Book dates were April 30, 2020, 1:00 to 3:00 pm, Assessor Luke Mack was present. Publication was in the Plymouth Review on April 17, 2020. Postings were placed at City Hall lobby and website, Plymouth Utilities, and Plymouth Library on April 13, 2020. 2020 Guides for Property Owners were available at the Clerk's Office as well as from the Assessor.**
 - D. The Board of Review publication was done on May 1, 2020 in the Plymouth Review. Postings were placed on the City website, the City Hall lobby, Plymouth Utilities, and Plymouth Public Library on April 27, 2020.**
- 5. Examine Assessment Roll to confirm Assessor's Affidavit and signature are attached and confirm what level assessment is at:**
- 6. Certify all corrections of error under state law, if any:**
- 7. Consider any of the following:**
 - A. Waivers of the required 48-hour notice of intent to file an objection.**
 - B. Waivers of the BOR hearing allowing the property owner to appeal directly to circuit court.**
 - C. Requests to testify by telephone or submit sworn written statement.**
- 8. Schedule hearings for written objections, if any**
- 9. Conduct Board of Review Hearings:**
- 10. Adjournment:**

It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Please note that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact City of Plymouth ADA Coordinator Leah Federwisch, located in the Plymouth Utilities office at 900 County Road PP, Plymouth, WI or call 920-893-3853