

CITY OF PLYMOUTH, WISCONSIN
Tuesday, October 13, 2020 Common Council Meeting
Room 303, Assembly Room, 128 Smith Street

UNOFFICIAL MEETING MINUTES

1. **Call to order and roll call:** Mayor Don Pohlman called the meeting to order at 7:00 pm. On call of the roll, the following Alderpersons were present: Jerry Matzdorf, John Nelson, Amy Odekirk, Diane Gilson, Charles Hansen, Bob Schilsky, Jim Wilson and Greg Hildebrand. Also present were: Interim City Administrator Cathy Austin, Police Chief Jeff Tauscheck and City Attorney Crystal Fieber.
2. **Pledge of Allegiance.**
3. **Approval of the Consent Agenda:** Motion made by Wilson/Gilson to approve all items listed. Upon the call of the roll, all voted aye. Motion carries.
 - A. **Approve minutes of the regular meeting held Tuesday, September 29th:**
 - B. **Approve Utility & City Reports:**
 - I. **Approve payment of Utility & City voucher dated 9/01 through 9/30:**
 - II. **Uncollectable Accounts – September \$10,364.79:**
 - III. **Electric, Water and Sewage Sales Reports – August 2020:**
 - C. **Minutes acknowledged for filing – Finance & Personnel Committee – Sept. 29th:**
 - D. **Building Report for September 2020 – 33 permits estimated at \$379,662.00:**
 - E. **Deny claimed filed against the City by James Kurtz at 41 Selma Street:**
 - F. **Approve updates to the Controlled Substances and Alcohol Use and Testing Policy and Procedures (CDL Policy).**
4. **Audience Comments:** None.
5. **Items removed from Consent Agenda:** None.
6. **Committee Reports and Actions:**
 - A. **Finance & Personnel Committee recommendation from October 13th - Approve Center for Tech and Civic Life – COVID-19 Response Grant Application Submittal** - City Clerk Sabrina Dittman told the council that the City of Plymouth qualifies for a \$5,000 grant from the Center for Tech and Civic Life. This grant will help to cover some of the additional elections costs incurred this year. Motion was made by Nelson/Hildebrand to approve the submittal of the grant application. Upon the call of the roll, all voted aye. Motion carried.
7. **New Business:**
 - A. **Event Request: Plymouth Holiday Gathering “Drive-Thru” Parade hosted by Plymouth Chamber of Commerce. Request to have no parking on E. Mill Street from North to Caroline Street on Friday, November 27th from 5:00 p.m. – 9:00 p.m.:** Interim City Administrator Cathy Austin directed Item 8A to Mary Hauser who is the Director of the Plymouth Chamber of Commerce. Mary addressed the council as to how the drive-thru parade will be set up for public viewing. Mary indicated that she has been working with Police Chief Jeff Tauscheck on any concerns and safety issues. Chief Tauscheck told the council that the police department is aware of the parade route and that there are no issues at this time. Motion was made by Wilson/Nelson to approve the above as stated. A unanimous aye vote was casted by the council. Motion carried.
8. **Adjourn to 7:00 PM on Tuesday, October 27, 2020:** Motion made by Hildebrand/Gilson to adjourn. Motion carries. The meeting adjourned at 7:12 pm.

Minutes approved October 27, 2020

Sabrina Dittman, Clerk